

## *The Barclay Early Childhood Center*

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www.cherryhill.k12.nj.us/barclay/barclay.htm*

*Karen Rockhill, Principal*

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September 1, 2017

Dear Parents and Guardians of Barclay Early Childhood Center Students:

It was a pleasure meeting so many of our families during the Principal Meet and Greet held on August 16<sup>th</sup>. This September letter is the first of 10 Monthly Letters you will receive from me before the first day of each month. Along with this letter, there will be the Monthly PTA Calendar on the reverse side. I hope both keep you informed of all important upcoming events. In addition, our PTA sends out frequent e-mail blasts. Directions for signing up for e-mail communication through the PTA is available on our website, <http://barclay.chclc.org>

Some important information:

Please go online to complete important beginning of the year “paperwork” electronically. You will go onto [www.chclc.org/parents](http://www.chclc.org/parents) to complete the 4-step process. You will find full, step-by-step instructions with links applicable to your child’s grade level. Our Superintendent, Dr. Meloche, requests that you submit by September 15<sup>th</sup>. If you do not know your child’s ID #, you can refer to the Parent Contact Sheet that is contained within the First Day Packet.

Back to School Night is scheduled for Thursday, September 28<sup>th</sup>. You will receive a flyer with additional details as this date nears.

As required by law, we will be participating in fire and emergency drills. Our staff is experienced and trained in how to decrease anxiety regarding the drills. Please talk to your child about the importance of listening to his or her teacher and assure your child that his or her teacher’s job is to keep children safe.

Please remember that school will be closed on September 21<sup>st</sup> and 22<sup>nd</sup>.

As your child’s principal, it is important to me that you are able to communicate any questions or concerns. My door is open to you. I only ask that you call to set up a time, as I am not always available. I will always do my best to see you.

I’m looking forward a year of service to you and your child!

Sincerely,

Karen Rockhill, Principal