

# CHERRY HILL PUBLIC SCHOOLS

## 2018-2019 APPLICATION FOR BARCLAY EARLY CHILDHOOD CENTER

The Cherry Hill School District will again be offering preschool inclusion classes during the 2018-2019 school year for Cherry Hill residents. The Inclusion Program began **19** years ago in an effort to provide our population of children with special needs the opportunity to be educated in the least restrictive environment alongside their typically developing peers. The classes will be held at the Barclay School, which is the home of our Early Childhood Programs.

We offer a half-day program five days per week with morning classes from 9:00-11:30 and afternoon classes from 1:00-3:30. **Children must be three and no older than four years old on or before October 1, 2018.** As a result of overwhelming demand, we are **NOT able to accept requests for morning placements**; AM and PM spots will be assigned by a Drawing system. There is currently a **\$2,500.00 charge** for the school year (\$250.00 per month).

### **NO TRANSPORTATION IS PROVIDED**

If you are interested in enrolling your non-classified child in one of our classes, please fill out the attached application and return it on/or before **Thursday, March 1, 2018 at 4:00 PM.** (mailed applications must be postmarked by February 28th) to the following address:

**Ms. Bonnie Mingin, Supervisor of Pupil Services  
Malberg Administration Building  
45 Ranoldo Terrace  
Cherry Hill, NJ 08034  
ATTN: 2018-2019 New Enrollments**

If the number of applications exceeds the number of available spots, a Drawing will be held to determine entry into the program. Families will be notified of their application status by mail sent no later than **March 30, 2018.** **Please do NOT call Barclay ECC or Ms. Mingin's office to inquire about Drawing results.** Those offered enrollment at Barclay will receive an Enrollment Notification Form and a Student Information Questionnaire. Families must return the Student Information Questionnaire, to Barclay School by 4:00 PM on **Wednesday, April 18, 2018.** **Failure to return the Student Questionnaire by the deadline shall constitute a declination of enrollment.** When school personnel receive the Student Information Questionnaire, AM/PM placement will be assigned and registration information will be provided. Applicants not initially offered admission will receive written notification and be assigned a place on a waiting list, based on their drawing sequence. Openings subsequently arising shall be filled from the waiting list in the order determined by the Drawing.

To help you learn more about our program, an **"Open-House"** will be held AT BARCLAY ECC the afternoon of **Friday, February 9, 2018 at 2:00 PM** in the all-purpose room. An evening session will be held on **Monday, February 12, 2018 at 6:30 PM.** **These are ADULT ONLY information sessions.** Please call Colleen Thompson at 429-7283 Ext. 4010 to reserve a spot. For more information, please visit our Website at <http://barclay.chclc.org>. **In the case of INCLEMENT WEATHER on Open House days,** please refer to the District ([www.chclc.org](http://www.chclc.org)) and School Website (<http://barclay.chclc.org>) for cancellation information.

Consistent with standard preschool practice, your child must be toilet trained. Although accidents can be accommodated, toileting issues are a serious classroom concern. A child with a consistent problem may be asked to leave the program. As previously mentioned, you will be responsible for transporting your child to and from school in a punctual and reliable manner.

### **Important Points to Remember**

- 1. If your child is already a student at Barclay, there is no need to complete an application.**
2. Children **MUST** be residents of Cherry Hill.
3. Transportation is **NOT** provided.
4. We are **NOT** able to accept requests for morning placements.
- 5. Children must be at least 3 and no older than 4 as of October 1, 2018.**
6. Children must be potty trained.
- 7. Tuition for the school year of 2018-2019 is \$2,500.00.** A deposit of \$250.00 (Check or Money Order only) will be accepted with your enrollment commitment form by May 25, 2018 and **payments of \$250.00/month will begin August 15, 2018.**
- 8. Tuition assistance is available for those individuals who qualify for free/reduced lunch.** You must apply separately for tuition assistance. **Details are provided in the First Day Welcome Packet.** If applying, a deposit of \$250.00 payment will need to be paid at the time of your acceptance of the placement. In the event you do NOT qualify for free or reduced tuition, you will be responsible for ALL tuition payments, including the August 15, 2018 payment.

### **Important Dates at a Glance**

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| • <b>Friday, February 9, 2018 2:00-3:00 PM*</b>  | <b>Open House (Adults Only)</b>  |
| • <b>Monday, February 12, 2018 6:30-7:30 PM*</b> | <b>Open House (Adults Only)</b>  |
| • <b>Thursday, March 1, 2018 at 4:00 PM</b>      | <b>Applications Due</b>  |
| • Thursday, March 29, 2018                       | Notification Letter and Student Questionnaire Form Mailed                            |
| • Wednesday, April 18, 2018 4:00 PM              | Student Questionnaire Form Due   |
| • Week of May 7, 2018                            | Enrollment Commitment Form w/ AM/PM Placement Notification & Tuition Contract Mailed |
| • May 25, 2018                                   | Enrollment Commitment Form & \$250.00 Deposit Due                                    |
| • June 13, 2018                                  | Deadline to CALL REGISTRATION for an APPOINTMENT                                     |

**Dates above NOT IN BOLD are subject to change!**

\*February 9 and February 12 will be rescheduled if cancelled due to inclement weather; check website to confirm above and/or rescheduled date.

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## 2018-2019 APPLICATION FOR BARCLAY EARLY CHILDHOOD CENTER

Please print and provide all information

Child's Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_

Mother/Guardian Name: (First) \_\_\_\_\_ (Last) \_\_\_\_\_

Father/Guardian Name: ((First) \_\_\_\_\_ (Last) \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (cell) \_\_\_\_\_

Email Address: (1) \_\_\_\_\_ (2) \_\_\_\_\_

FIRST TIME BARCLAY FAMILY? Please check Yes or No: YES \_\_\_\_\_ NO \_\_\_\_\_

**Please Circle:**

Gender:    Boy            Girl

**On October 1, 2018 my child will be:    3    /    4**

I am interested in enrolling my child in the preschool inclusion class this fall. I understand this program is a half-day, five-days per week program and tuition will be **\$2,500.00 for the 2018-2019 school year.**

There is **NO TRANSPORTATION PROVIDED.** There are **NO** requests for AM sessions.

**My signature below indicates an understanding of and an agreement of with the terms on the application information page.**

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

*Please mail this application to the address below.*

*These forms must be received by 4:00PM on Thursday March 1, 2018*

**Ms. Bonnie Mingin, Supervisor of Pupil Services  
Malberg Administration Building  
45 Ranoldo Terrace  
Cherry Hill, NJ 08034  
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