

CHERRY HILL PUBLIC SCHOOLS

2016-2017 APPLICATION FOR BARCLAY EARLY CHILDHOOD CENTER

The Cherry Hill School District will again be offering preschool inclusion classes during the 2016-2017 school year for Cherry Hill residents. The Inclusion Program began **17** years ago in an effort to provide our population of children with special needs the opportunity to be educated in the least restrictive environment alongside their typically developing peers. The classes will be held at the Barclay School, which is the home of our Early Childhood Programs.

We offer a half-day program five days per week with morning classes from 9:00-11:30 and afternoon classes from 1:00-3:30. **Children must be three and no older than four years old on or before October 1, 2016.** As a result of overwhelming demand, we are **NOT able to accept requests for morning placements**; AM and PM spots will be assigned by a lottery system. There is currently a **\$1,500.00 charge** for the school year (\$150.00 per month).

NO TRANSPORTATION IS PROVIDED

If you are interested in enrolling your non-classified child in one of our classes, please fill out the attached application and return it on/or before **Tuesday, March 1, 2016 at 4:00PM.** (mailed applications must be postmarked by February 29th) to the following address:

Mr. Donald Bart, Director of Support Operations
Malberg Administration Building
45 Ranoldo Terrace
Cherry Hill, NJ 08034
ATTN: 2016-2017 New Enrollments

If the number of applications exceeds the number of available spots, a lottery will be held to determine entry into the program. Families will be notified of their application status by mail sent no later than **March 31, 2016.** **Please do NOT call Barclay ECC or Mr. Bart's office to inquire about lottery results.** Those offered enrollment at Barclay will receive an Enrollment Notification Form and a Student Information Questionnaire. Families must return the Student Information Questionnaire, to Barclay School by 4:00 PM on **Monday, April 11, 2016.** **Failure to return the Student Questionnaire by the deadline shall constitute a declination of enrollment.** When school personnel receive the Student Information Questionnaire, AM/PM placement will be assigned and registration information will be provided. Applicants not initially offered admission will receive written notification and be assigned a place on a waiting list, based on their lottery drawing sequence. Openings subsequently arising shall be filled from the waiting list in the order determined by the lottery.

To help you learn more about our program, an **“Open-House”** will be held AT BARCLAY ECC the morning of **Thursday, February 11, 2016 at 10:00 AM** in the all-purpose room. An evening session will be held on **Tuesday, February 16, 2016 at 7:00 PM.** **These are ADULT ONLY information sessions.** Please call Colleen Thompson at 429-7283 Ext. 4010 to reserve a spot. For more information, please visit our Website at <http://barclay.chclc.org>. **In the case of INCLEMENT WEATHER on Open House days,** please refer to the District (www.chclc.org) and School Website (<http://barclay.chclc.org>) for cancellation information.

Consistent with standard preschool practice, your child must be toilet trained. Although accidents can be accommodated, toileting issues are a serious classroom concern. A child with a consistent problem may be asked to leave the program. As previously mentioned, you will be responsible for transporting your child to and from school in a punctual and reliable manner.

Important Points to Remember

- 1. If your child is already a student at Barclay, there is no need to complete an application.**
2. Children **MUST** be a resident of Cherry Hill.
3. Transportation is **NOT** provided.
4. We are **NOT** able to accept requests for morning placements.
5. Children must be at least 3 and no older than 4 as of October 1, 2016.
6. Children must be potty trained.
7. Tuition for the school year of 2016-2017 is \$1,500.00. A deposit of \$150.00 (Check or Money Order only) will be accepted with your enrollment commitment form on MAY 16, 2016 and payments will begin August 15, 2016.

Important Dates at a Glance

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| • Thursday, February 11, 2016 10:00-11:00 AM | Open House (Adults Only) |
| • Tuesday, February 16, 2016 7:00-8:00 PM | Open House (Adults Only) |
| • Tuesday, March 1, 2016 at 4:00 PM | Applications Due |
| • Thursday, March 31, 2016 | Notification Letter and
Student Questionnaire Form
Mailed |
| • Monday, April 11, 2016, 4:00 PM | Student Questionnaire Form Due |
| • Week of April 25, 2016 | Enrollment Commitment Form w/
AM/PM Placement Notification
& Tuition Contract Mailed |
| • May 16, 2016 | Enrollment Commitment Form &
\$150.00 Deposit Due |
| • June 6, 2016 | Deadline to CALL
REGISTRATION for an
APPOINTMENT |

*Dates above **NOT IN BOLD** are subject to change!

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Please print and provide all information

Child's Name: _____

Child's Date of Birth: _____

Mother/Guardian Name: _____

Father/Guardian Name: _____

Address: _____ Zip: _____

Phone Number: (h) _____ (w) _____ (cell) _____

Please Circle:

Gender: **Boy** **Girl**

On October 1, 2016 my child will be: **3** / **4**

I am interested in enrolling my child in the preschool inclusion class this fall. I understand this program is a half-day, five-days per week program and tuition will be **\$1,500.00 for the 2016-2017 school year.**

There is **NO TRANSPORTATION PROVIDED.**

My signature below indicates an understanding of and an agreement of with the terms on the application information page.

Parent/Guardian Signature: _____ Date _____

Please mail this application to the address below.

These forms must be received by 4:00PM on Tuesday, March 1, 2016

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